



(This form is intended to be a guideline to assist commercial loan applicants.)

The following is needed in order to consider a commercial loan request:

BORROWER

- Business History
- Management Resumes
- Certification of Beneficial Owners of Legal Entities

GUARANTOR(S), if loan is under a business name, OR INDIVIDUAL(S), if loan is under a personal name(s)

- Name(s) & address(es)
- Phone, Cell, & Fax numbers
- SSN('s)
- Copy of Driver's License(s)
- Other related business interest(s)

FINANCIAL INFORMATION

- Last three fiscal year-end complete business financial statements on the Borrowing Entity(s), (LLC, Corp. etc)
- Current personal financial statement on Guarantors
- Business & personal tax returns for the past three years on the Corporation and Guarantor
- Business and personal credit references
- Copies of bank statements indicating depository balances and loan balances outstanding

FOR COMMERCIAL REAL ESTATE

- Address and description of property
- Historic income and expense statements
- Current rent roll
- Copies of leases on the property
- Copies of the most recent insurance premium and property tax bills

ADDITIONAL INFORMATION MAY BE REQUIRED